



READY TO APPLY FOR FTA – FIRST TIME USERS

Getting the ball rolling on FTA is very time consuming the first time you utilize the program. Future changes in your degree plan, transition from undergraduate degree to graduate, and change in the school you are attending each require additional adjustments to your account. Students impacted by any of these scenarios should begin setting up or making adjustments to their GoArmyEd account as soon as possible (recommendation of at least 60 days prior to the term).

Accessing Training Videos Within GoArmyEd

- Log into GoArmyEd (GAE).
- In the “Smart Links” section, click on the “My Training” tab.

First-Time FTA/GAE Users

- Create a GAE account at www.GoArmyEd.com.
- Login to the System
- Complete the Common Application
- Hit Submit
- GAE account MUST be APPROVED by a GAE counselor BEFORE you can REQUEST FTA

AFTER GAE Account is Approved

- Log back into GAE.
- Click on the “Request TA” smart link.
- VIA Decision Tool will launch.
- Complete the VIA Decision Tool (REQUIRED).
- VIA MUST BE APPROVED BEFORE YOU CAN REQUEST FTA.

After VIA is Approved

- Log back into GAE.
- Click on the “Request TA” smart link to begin the process of requesting TA.